

Transcript Request Form

Pennsylvania Bankers Association

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Last 4 Digits of Social Security: _____ Name: (include middle initial) Job Title: _____ Bank Name: Mailing Address: City: _____ State: ____ Zip: _____ Email: _____ Daytime Phone: _____ **Cost:** Members - \$10/transcript Non-Members - \$15/transcript **ORDERING POLICIES & PROCEDURES Unofficial Transcript** – sent to the individual listed above. **Official Transcript** – sent to the individual listed below. *Transcript is only "official"* if sent directly. Mailing Address: _____ City: ______ State: _____ Zip: _____ To help ensure accuracy of your transcript, please list the first and last AIB course completed, with dates if known. First course: Date: _____ Date: Last course: **PAYMENT POLICY** PA Bankers accepts checks (payable to PA Bankers Association), VISA or MasterCard. Payment must accompany the request form. Forms submitted without proper payment will not be processed. Please allow up to two (2) weeks for processing and delivery. Credit card payment: VISA or MasterCard only Name on card: Credit card number: _____ Exp. Date: _____

For internal use only: Date: _____ Check #: _____ Amount: \$____